

21 October 2024



Penshurst Primary School Winthorpe Road, First Lane Hessle, East Riding of Yorkshire HU13 9EX

> Hessle High School & Sixth Form College Tranby House, Heads Lane Hessle, East Riding of Yorkshire

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Dear parent / carer

Thank you for expressing an interest in your child attending on the Camps International Peru Expedition 2026.

Once you have completed your application form with Camps International, we will allocate the trip to your Arbor account. This should be completed by Friday 25 October. Once the trip is showing on Arbor, payments can be made.

The payment plan is listed below:

Camps International Peru Expedition 2026

Deposit	10%	£472.00	Payable by Monday 4 November 2024
First Payment	20%	£944.00	Payable by Friday 31 January 2025
Second Payment	20%	£944.00	Payable by Friday 18 July 2025
Final Payment	50%	£2,360.00	Payment by Friday 24 April 2026

You can make additional payments above those expected and you can pay at any time, but these dates coincide with the dates that Camps International will invoice the school.

Once we have paid the deposit, our Contract starts with Camps International. The full terms and conditions are available to view on Camps International's website which can be accessed via the following link <u>Terms & Conditions | Camps International</u> Please take the time to read through these if you have not already done so.

I would like to highlight a few key terms regarding payments before we send off the invoice, so you are fully aware of these points.

Point 8 – Cancellation Fees

8. Cancellation by you (the organisation or individual participant)

Should the organisation or any member of your party need to cancel their expedition once it has been confirmed, the group organiser must immediately advise us in writing. Your notice of cancellation will only be effective when it is received in writing by us at our offices. If the organisation or individual participants cancel within 14 days of making the initial deposit payment (the deposit payment 1 as detailed on the Expedition Agreement Form and Application Form) in line with statutory rights you will not incur the cancellation charges as set out below, cancellation charges will apply for all cancellations made after the initial 14 days from booking.

As we incur costs from the time at which we confirm your booking, the following cancellation charges will be payable. Where the cancellation charge is shown as a percentage, this is calculated on the basis of the total cost payable by the person(s) cancelling excluding insurance premiums and amendment charges. Insurance premiums and amendment charges are not refundable in the event of cancellation. The participant is responsible for payment of any cancellation charges, unless the organisation is making payments directly to us, in which case, the organisation is responsible for the payment of any cancellation charges.

Time cancellation is received by us:

Prior to the date for the second payment – 10% of the total expedition cost cancellation charge per person

On or after the date for second payment – 30% of the total expedition cost cancellation charge per person

On or after the date for third payment – 50% of the total expedition cost cancellation charge per person

On or after the 1st May in the year of travel or within 60 days of departure for bookings made in the same year – 100% of the total expedition cost cancellation charge per person

Point 14. Behaviour and Damage

We expect all participants to comply with the Expedition Team Members' Code of Conduct ("Code of Conduct") and to have consideration for other people. If a participant is in breach of the Code of Conduct or, in the reasonable opinion of any other person in authority, any member of your party behaves in such a way as to cause or be likely to cause danger to themselves or danger, material upset or distress to any third party or material damage to property, we are entitled, without prior notice, to terminate the expedition of the person(s) concerned (notwithstanding the system outlined in the Code of Conduct). In this situation, the person(s) concerned will be required to leave the accommodation or other service. We will have no further responsibility toward such person(s) including any return travel arrangements. Where any such participant is under the age of 18 this means that their parent or guardian will be responsible for collecting them and/or arranging for their unaccompanied return.

No refunds will be made and we will not pay any expenses or costs incurred as a result of the termination.

Point 14 is highlighted as the Code of Conduct and it also applies before the expedition date.

In the highly unlikely event that a student's behaviour might make the school question if they would potentially pose a danger while on the trip, the school does reserve the right to withdraw a student from the visit prior to the departure date which would incur the payment losses outlined in point 8.

If you would like your child to attend the visit, please make payment via the Arbor parent portal. To do this, please log into the portal and search for Activities/Trips. By making this payment, you are consenting to your child attending this trip and are confirming that you have read the required details and are happy to proceed with the first payment.

If you have not yet activated your parent portal account, please click here

If you have any queries, please do not hesitate to contact me.

Yours faithfully

McKelwarts.

Mrs M Edwards Personal Development Coordinator